

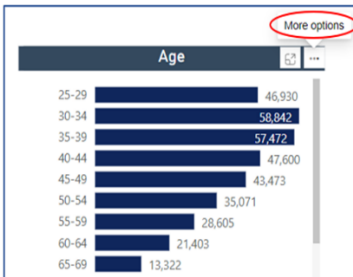
GMC Data Explorer – Download Guidance

All the data and visualisations in GMC Data Explorer are available to you to download. Please use the links below to access guidance for downloading information via desktop or mobile.

1. [Downloading data via **desktop**](#)
2. [Downloading data via **mobile**](#)

Downloading data via desktop

1. Hover your mouse over the data table, graph, chart or any visual.
2. Click the 'More options' ellipsis in the top right (three dots):



3. Click 'Export data' from the list that appears:



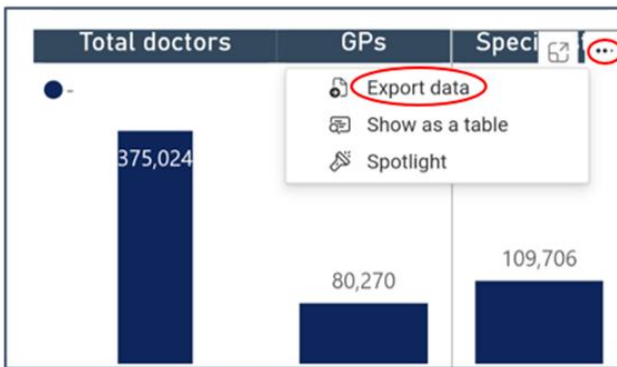
4. A pop-up window will appear, asking how the data should be exported and which file format you would prefer. A file exported with an Excel format will maintain formatting on the data, whereas selecting 'csv' will export the data without any formatting:

The dialog box "Which data do you want to export?" is shown. It has three radio button options: "Data with current layout", "Summarized data", and "Underlying data". The "Summarized data" option is selected. Below the options, there is a "File format:" dropdown menu with ".xlsx (Excel 150,000-row max)" selected and circled in red. At the bottom right, there are "Export" and "Cancel" buttons, with "Export" circled in red.

5. Click 'Export' and follow the instructions to open your downloaded data.

Downloading data via mobile

1. Tap on any data table, graph or chart to reveal the ellipsis (three dots).
2. Click the ellipsis to reveal your options:



3. Click 'Export data' from the list.
4. A pop-up window will appear, asking how the data should be exported and which file format you would prefer. A file exported with an Excel format will maintain formatting on the data, whereas selecting 'csv' will export the data without any formatting:

Which data do you want to export?

Export your data in the format that suits your needs. If you have a lot of data, the number of rows you export might be limited depending on the file type you select. [Learn more about exporting data](#)

Data with current layout
(This option is only available for table and matrix visuals)

Summarized data
Export the summarized data used to create your visual (for example, sums, averages, and medians).

Underlying data
The report author turned off this option.

File format:
.xlsx (Excel 150,000-row max)

Export Cancel

5. Click 'Export' and follow your device's instructions to save your data.
6. Downloaded files will usually be stored in your phone's Downloads section, but changes may exist with different providers.